

MOBILE PHONE

RATIONALE:

Our school recognises that there are times when it is appropriate and beneficial for students to have access to various digital devices; however, the use of mobile phones and other electronic equipment by students at school can become disruptive to the learning and teaching process. School time is to focus on effective learning and teaching and must not be disrupted by electronic devices.

AIMS:

To ensure mobile electronic devices are used appropriately at school for enjoyment and to enhance the curriculum, not to disrupt learning or to upset others.

IMPLEMENTATION:

The following acceptable use policy refers to all electronic devices used by students within the school grounds and at school events/activities e.g. excursions. Students may bring digital devices to school at their own risk, but must only operate them in accordance with the following:

- Students may only use their electronic devices (other than phones) during recess and lunch break and before and after school unless directed by school staff.
- All electronic devices must be switched off and out of sight during lesson times unless under the direction of school staff as part of a learning activity.
- If students require urgent access to a phone they should report to the administration building to use a school phone.
- Students must display courtesy, consideration and respect for others at all times, including when they are using any digital device.
- Devices with built-in cameras are not to be used anywhere a normal camera would be considered inappropriate, such as in change rooms or toilets.
- Students must not take photographs or images of teachers, ancillary staff, other students or visitors to the school without their consent and knowledge.
- Students must not make/send harassing or threatening calls/messages.
- No liability will be accepted by the school in the event of loss, theft or damage to any device.
- Please refer to individual camp/excursion instructions for acceptable use of any digital devices on school excursions, camps and extra-curricular activities.
- Students wishing to use devices in special circumstances should negotiate arrangements with relevant school staff.

Our policy states “Heard, Seen, Used – GONE”

If a phone or mobile device is heard, seen or used class without permission it will be confiscated – see table below.

Behaviour	Consequence to breaking of rule
At Echuca College, mobile phones and other technologies are not to be used in the classroom unless directed by teaching staff.	<p>FIRST occasion Teacher confiscates phone and it is given to Year Level Co-ordinator. Student collects at end of school day.</p> <p>SECOND occasion-Teacher confiscates phone and it is given to Year Level Co-ordinator. Parent collects phone from Year Level Co-ordinator. [Parent makes an appointment]</p> <p>THIRD occasion- Teacher confiscates phone and it is given to Year Level Co-ordinator. Parent collects phone from Year Level Co-ordinator. [Parent makes an appointment.] And an after school detention.</p> <p>REPEAT- student loses the right to have phone/technologies at school. AND/OR- after school detention.</p>

Victims of abusive, threatening, bullying messaging, or inappropriate video/photo imaging will be advised to make a complaint to the Police.

Any student who places an image / words on the internet which have a negative impact on the good standing of the school, its staff or students will be dealt with according to the Wellbeing and Engagement Policy.

EVALUATION:

This policy will be reviewed as part of the school’s three-year review cycle.

This policy was last ratified by School Council in....